**Assignment Calendar: Fall 2017**

*All assignments must be submitted to turnitin.com and single-spaced unless otherwise noted.*

**Major 60%**

**Daily 40%**

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| **Assignment** | **Purpose** | **Due Date** | **Grade Category &**  **Point Value** |
| Attendance, Class Engagement and Discussion, Class Activities, Research | Attending class and staying engaged through interaction and discussion are required in Mentorship. | Weekly | **DAILY**: point values depend on the activities; will be outlined as assigned |
| Log Sheets | Accountability of hours – *two hours* of face-to-face time each week with you mentor; signed by mentor. Research questions and weekly goal(s). | Every Tuesday | **DAILY**: 100 points each |
| **REQUIRED** FORMS | Forms are required to clear mentors. No forms – see your counselor for a schedule change. | Friday, Aug. 25 | **DOUBLE DAILY**: 200 points |
| Success Essay | Look to the assignment descriptions section of this packet for the prompt and additional details for this assignment. | Friday, Sept. 8 | **MAJOR**: 100 points |
| Resume | Present a document that effectively sells your most relevant and positive credentials for employment, admission to college, and/or consideration for scholarships. | Friday, Sept. 22 | **MAJOR**: 100 points |
| Interview | Build connections and learn what it takes to work in the career field of study. These are not easy to get; work in advance to secure these interviews.  **You may NOT interview a relative.** | Friday, Oct. 13 | **MAJOR**: 100 points |
| Survey: Social Media in the Field | Further explore an element of your field of study through an original survey specific to your research and concerning social media. Additional details can be found in the details section of this packet. | Friday, Nov. 3 | **MAJOR**: 100 points |
| Photo with your Mentor | Capture a visual of you and your mentor at work. COLOR PHOTO to be used at the Mentor Appreciation Event. | Digital copy emailed to Mrs. Baker: [abaker@eanesisd.net](mailto:abaker@eanesisd.net) by Tuesday afternoon, Nov. 14 | **DAILY**: 100 points |
| MENTOR APPRECIATION EVENT (REQUIRED) | Network with mentors and other students in a professional social setting. THIS EVENT IS REQUIRED. IT TAKES PRECEDENCE OVER YOUR OTHER ACTIVITIES. | Wednesday, Nov. 15 | **DOUBLE DAILY**: 200 |
| “Day on the Job” | Experience and begin to understand what a real “day on the job” is like in your particular field. | Complete between Sept. 6 and Nov. 17; MUST submit by Friday, Nov. 17 | **MAJOR**: 100 points  (the grade will not be in Skyward until the end of the semester) |
| EXTRA CREDIT (optional): Letter of Recommendation | Add to your portfolio with a letter of recommendation from your mentor. | Friday, Nov. 17 | **DAILY**: 100 points (it’s a 0 or 100) – not required; it’s extra credit |
| Final Critique  (completed in class) | Evaluate and provide insight into what you have completed this semester. | Last Tuesday class | **DAILY**: 100 points |
| Attend TWO Final Presentations | Gain experience and expertise from observing others. | Presentations run  Dec. 4 – 22 | **DAILY**: 100 points, 50 points per presentation |
| Portfolio, Product, and the answer to you Research Question in presentation format | Final culminating presentation of your work this semester, in addition to your creation of a tangible object or solution to a problem, an exhibit, or marketing tool, etc. further explaining or exploring a facet of your field of study. | AT YOUR SCHEDULED FINAL PRESENTATION  (Dec. 4 – 22) | **FINAL EXAM**: 100 points  (20% of semester grade) |